



MAHATMA GANDHI UNIVERSITY, KERALA

No.73300/CDOE 1-3/2025/CDOE 1

Dated: 23.01.2026

NOTIFICATION

Centre for Distance and Online Education (CDOE)

Online UG/PG Programmes- Admission Notification (January 2026 session)

Application Deadline: As decided by the University Grants Commission

Centre for Distance and Online Education, Mahatma Gandhi University, Kottayam, Kerala, invites applications for the following Online Under Graduate/Post Graduate Programmes for the January 2026 session, subject to the guidelines of UGC-DEB.

Programmes Offered:

1. **Master of Business Administration (MBA) with specialisation in Finance, Marketing, or Human Resource Management**
2. **Master of Commerce (M. Com.) Finance and Taxation**
3. **Master of Arts in English (M.A. English)**
4. **Master of Arts in Economics (M.A. Economics)**
5. **Bachelor of Commerce (Honours) (B. Com. Hons.)**
6. **Bachelor of Business Administration (Honours) (B.B.A. Hons.)**
7. **Bachelor of Arts in Political Science (Honours) (B.A. Hons. Political Science)**

Eligibility:

- **Master of Business Administration (MBA)**

A Bachelor's Degree of a minimum of three years duration in any stream recognised by Mahatma Gandhi University with not less than 50% marks for part III or minimum CGPA of 50% in percentage conversion.

OR

A Master's Degree in any subject.

- **Master of Commerce (M. Com.) Finance and Taxation**

A candidate who has passed B. Com/BBA/BBM or any equivalent Degree approved by Mahatma Gandhi University with a minimum of 40% for part III are eligible to the Online M. Com Programme.

- **Master of Arts in English (M.A. English)**

Graduation in English or graduation in other faculties of language and literature, social science, science, oriental studies are eligible for admission:

1. Graduation in English: 45% or equivalent CGPA for the Core group (core+open+complementary courses). If it is less than 45% then the CGPA (or its percentage) for the common course (Part I) is taken, provided he/she has secured a minimum of 50% marks in Part I
2. Other faculties of language and literature, social science, science, oriental studies:

Graduates should possess a minimum CGPA equivalent to 50% of marks in common course (Part I) and secure a minimum CGPA equivalent to 45% of marks in Part III/Core group (core + open + complementary courses). The marks secured for Part I English for conventional mark system must be out of 300 and a minimum of 19 credits is required for Part I English in the case of those who have studied in grading system.

- **Master of Arts in Economics (MA Economics)**

A pass in any Bachelor's Degree in B.A Economics/BSc Mathematics/BSc Statistics Examination of Mahatma Gandhi University or an equivalent degree of any other universities duly recognised by Mahatma Gandhi University with not less than 45% marks in part III (Main+Sub). B.Sc. Degree holders in Co-operation and Banking with not less than 45% marks from Kerala Agricultural University.

- **Bachelor of Commerce (Honours) (B.Com Hons.)**

Admission to the B.Com Honours Degree Programme shall be open to candidates who have passed the Plus Two or equivalent examination recognized by this University with Book-Keeping and Accountancy and any two of the following subjects, viz., (1) Commerce (2) Commercial Correspondence and Commercial Geography (3) Economics (4) Life Insurance with Salesmanship (5) Banking with Secretarial Practice (6) Business Studies (7) Mathematics (8) Computer Science/Computer applications (9) Informatics Practice& Management, (10) Informatics Practice, (11) Management, (12) Accountancy as optional under Part III of the Examination.

OR

Have passed Plus Two or equivalent examination recognised by this University with other subjects under Part III optional subjects provided they have secured 45% of the aggregate marks.

- **Bachelor of Business Administration (Honours) (BBA Hons.)**

Candidates shall be required to have passed the Plus Two or equivalent examination or an examination recognised by the University as equivalent thereto.

- **Bachelor of Arts (Honours) Political Science**

Candidates shall be required to have passed the Plus Two or equivalent examination or an examination recognised by the University as equivalent thereto.

Relaxation in Eligibility Criteria for Reservation Categories:

- Presently, applicable relaxation is as follows:
 - Kerala Scheduled Caste/Scheduled Tribe Category: The minimum requirement for admission to PG programmes is a pass in the eligible degree or equivalent for the Kerala Scheduled Caste/Scheduled Tribe category.
 - Kerala SEBC Category: A relaxation of 3% marks in the eligible degree or equivalent from the prescribed minimum is allowed.
 - Kerala OEC Category: A relaxation of 5% marks in the eligible degree or equivalent from the prescribed minimum is allowed.
 - Persons with Disability Category: A pass in the eligible degree or equivalent from the prescribed minimum is allowed.
- Note: The eligibility of candidates with a qualifying degree from other Universities (including students outside India) will be verified by the University, and admission will be regularised thereafter.

Age Limit:

There is no age limit for applying to programmes offered by the Centre for Distance and Online Education.

Application Fee:

SL No	Programme	Application Fee	
		Other than SC/ST	for SC/ST
1	MBA	Rs. 1000/-	Rs. 500/-
2.	M. Com	Rs. 1000/-	Rs. 500/-
3.	M A English	Rs. 1000/-	Rs. 500/-
4.	M A Economics	Rs. 1000/-	Rs. 500/-
5.	BBA (Hons.)	Rs. 1000/-	Rs. 500/-
6.	B A (Hons.) Political Science	Rs. 1000/-	Rs. 500/-
7.	B. Com. (Hons.)	Rs. 1000/-	Rs. 500/-

Note:- Application fee is non-refundable.

Semester Fee:

SL No	Programme	Fee Per Semester	
		Other than SC/ST	for SC/ST
1	MBA	Rs. 25,000/-	Rs. 20,000/-
2.	M. Com	Rs. 20,000/-	Rs. 16,000/-
3.	M A English	Rs. 18,000/-	Rs. 14,400/-
4.	M A Economics	Rs. 18,000/-	Rs. 14,400/-
5.	BBA (Hons.)	Rs. 15,000/-	Rs. 12,000/-
6.	B A (Hons.) Political Science	Rs. 10,000/-	Rs. 8,000/-
7.	B. Com (Hons.)	Rs. 15,000/-	Rs. 12,000/-

Note:- Semester fee refund requests are processed in accordance with the UGC refund policy and the rules and orders issued by the University pursuant to this.

Fee Concessions and Advance Fee Payment Discounts for Online UG/PG Programmes

The following fee concessions shall be applicable to candidates admitted to Online Undergraduate and Postgraduate programmes, subject to eligibility verification as stipulated by the University and the amendments that may be introduced in future.

Fee Concessions and Required Documents

1. **40% Fee Concession** – Regular (ongoing) students (other than Ph.D. scholars) of Mahatma Gandhi University are eligible for the fee concession, in accordance with the UGC regulations permitting students to pursue two academic programmes simultaneously—one in regular mode and the other in online or distance learning mode. In the case of students enrolled in the final semester of a regular programme, the fee concession shall be admissible only if the application is submitted at least thirty (30) days prior to the completion of the academic classes of the final semester.

Document Required: Certificate from the Principal confirming that the student is pursuing a regular programme under Mahatma Gandhi University. Applications submitted without this certificate will not be considered eligible for fee concession.

2. **20% Fee Concession** – Regular (ongoing) students (other than Ph.D) of other universities and Government/Aided institutions. If a student is completing their final semester, they are eligible for the fee concession only if the application is submitted at least 30 days before the completion of their final semester academic classes.

Document Required: Certificate from the Principal confirming regular student status during the period of study. Applications submitted without this certificate will not be considered eligible for fee concession.

3. **10% Special Scholarship** – Women / Transgender candidates.

Document Required: SSLC Certificate (for gender proof) or Transgender Certificate issued by the competent authority.

4. **10% Scholarship** – Economically Weaker Section (EWS).

Document Required: Valid EWS Certificate issued by the competent authority.

5. **20% Scholarship** – Differently Abled Persons.

Document Required: Disability Certificate (40% or above) issued by a competent medical authority.

Advance Fee Payment Discounts

- **10% discount** on the total programme fee if fees for all semesters are paid in advance.
- **5% discount** if fees for two semesters are paid in advance.

Note: Fee concessions and discounts are subject to verification of documents and approval by the University. Only one concession will be granted at a time.

Application Process:

- Visit cdoe.mgu.ac.in.
- Apply using your email, phone number, and other required details.
- Log in with the credentials received via email.
- Fill out the application form, including personal and academic details.
- Pay the application fee
- DEB id Validation, Documents upload & submit
- Approval of admission will be intimated.

Contact Us:

Website:- cdoe.mgu.ac.in, Email:- mguonline@mgu.ac.in, Phone :-+91 481 273 1010

Dr SIBU G NETTO
DIRECTOR,CENTRE FOR DISTANCE
AND ONLINE EDUCATION

Copy to:

1. PS to VC
2. PA to Registrar, F O ,C E

3. Director, Deputy Director, Assistant Director, CDOE
4. Programme Coordinators/DR CDOE/AR 8
5. PRO/Website/Front Office,Computer Programmer CDOE