MGU ONLINE
ROOTED IN EXCELLENCE

Mahatma Gandhi University, Kerala
CENTRE FOR DISTANCE AND ONLINE EDUCATION

A++
NAAC

UGC Entitled Full-Fledged Online Degree Programmes

PG Programmes

M.Com: Finance and Taxation
MBA : HRM, Finance & Marketing
M.A English

UG Programmes

B.Com (Honours)

For Enquiry:

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Message from
VICE-CHANCELLOR

"Fully online degrees represent a significant step in India's broader initiative to expand higher education opportunities for diverse groups of learners. In the 2020 Union Budget, it was announced that India would permit the top 100 universities to offer comprehensive online degree programmes. Mahatma Gandhi University's commitment to excellence has garnered both global and national recognition, reflected in various rankings and accreditations (NAAC A++). The university has received approval to launch full-fledged online programmes with a global intake. Online degree programmes leverage educational technology and virtual classes, enabling students to access course materials, communicate with peers and instructors, and complete examinations from any location. This flexibility allows individuals with family responsibilities, full-time jobs, special needs, or those residing far from the University to pursue their desired programmes without the need to relocate. Mahatma Gandhi University is dedicated to providing a diverse range of academic offerings to learners worldwide, utilising its extensive academic and infrastructural resources. This initiative aligns with our vision to broaden access to higher education and empower individuals from all walks of life. I extend my gratitude to the faculty and students of MGU Online for their commitment to our shared journey toward excellence."

Prof. (Dr.) C.T. Aravindakumar
Vice-Chancellor

Message from
DIRECTOR

"The Centre for Distance and Online Education (CDOE) at Mahatma Gandhi University is dedicated to extending our academic services beyond traditional boundaries through a state-of-the-art student life cycle management system. This innovative approach facilitates automated learning at an affordable cost, providing students the flexibility to study anytime and anywhere. Our credit-based online degree system enhances convenience for both students and instructors, featuring readily accessible e-course materials complemented by live lectures. With the guidance of esteemed faculty and an online proctored evaluation system aligned with a structured academic calendar, we effectively meet the diverse needs of our learners."

Prof. (Dr.) Noushad P P
Director

Mahatma Gandhi University

Mahatma Gandhi University, one of the major public Universities in the state of Kerala, is a premier institution that strives to fulfil the higher educational needs of the Central Kerala region. University, established on 2nd October 1983 by an Act of Government of Kerala and recognised by the UGC is headquartered in the sprawling 110-acre Priyadarsini Hills Campus at Athirampuzha, 11 kms off Kottayam town.

The Institution provides a broad spectrum of academic programmes at the Undergraduate, Postgraduate, M Phil, and Doctoral levels through its 30 University Departments, 1 International and Inter-University Centre, 7 Inter-University Centres, 9 Inter School Centres, 1 National centre, 3 International centres, 79 Govt./Aided Affiliated Colleges including 10 Autonomous Colleges, 194 Unaided Affiliated Colleges and 225 Recognised Research Centres.

The institution's educational focus covers a broad spectrum, embracing the interdisciplinary as well as conventional disciplines of Science and Humanities besides professional disciplines.

Why mguonline ?

MGU ONLINE
ROOTED IN EXCELLENCE

The first State University in Kerala to offer UGC Entitled Full-Fledged Online Degree **Programmes**

A++
Accredited by NAAC in the 4th cycle

1ST
World Young University Ranking 2024 in INDIA

3RD
Asia University Ranking 2024 in INDIA

31ST
in Universities

Centre for Distance and Online Education

The Centre for Distance and Online Education was established in 2020 with the primary aim of providing comprehensive online programmes in accordance with the UGC (ODL & OL) Regulations of 2020. These online programmes will adopt a fully digital approach from inception to completion. Degrees conferred upon completion of these programmes will be considered equivalent to undergraduate and postgraduate degrees obtained through traditional means.

The Centre is authorised to admit students in two sessions per calendar year, January and July, through online channels.

Programmes Offered

- **M.Com.**
- **MBA**
- **MA English**
- **B.Com (Honours)**

Programmes in line

- **BBA**
- **BA Political Science**
- **MSc Statistics**
- **MA Sociology**
- **MA Economics**
- **MA Journalism and Mass Communication**
- **MA Graphic Design**
- **MA Animation**
- **MA Multimedia**

Programme Mode

The programme will be exclusively offered in a fully online format. All academic engagements will be facilitated through the Learning Management System (LMS) of mguonline, granting students access throughout the duration of the programme. Enrolled students are expected to actively engage in online learning activities, complete assignments and participate in examinations to fulfill the programme's requirements in accordance with University regulations and course specifications.

Programme Delivery System

The entire teaching-learning process shall be conducted online through the Learning Management System (LMS) in a four quadrant approach. It encompasses of :

- Recorded video lectures.
- Self learning materials.
- Live interactive sessions / discussion forums
- Assessment
  - > Internal assessments (Assignments, Quizzes, Test papers, Seminars, etc.)
  - > External assessments (remote proctored online end-semester examination)

Online programmes shall also include components like projects, viva and internships according to the syllabus,and these shall also be undertaken and completed by the students on a virtual mode as per the topics assigned to them.
To be eligible to appear for the end-semester examination, the students shall have a minimum participation of 75 % in all the activities of the online programme.

MA English

Overview of the Programme

The programme aims to develop students' competence with reference to Literatures/Narratives in English, and also an awareness regarding both the historicity and contemporaneity of 'language/communication' and its interdisciplinary and global cultural aftermaths. The programme prepares students to reflect on the social and ethical dimensions of research and for careers in secondary and higher education, content development, creative visualizations, publishing, and translation.

Eligibility

Graduation in English or graduation in other faculties of language and literature, social science, science, oriental studies are eligible for admission :

1. **Graduation in English :** 45% or equivalent CGPA for the Core group (core + open + complementary courses).If it is less than 45% then the CGPA (or its percentage) for the common course (Part I) is taken, provided he/she has secured a minimum of 50% marks in Part I.

2. **Other faculties of language and literature, social science, science, oriental studies :**
    Graduates should possess a minimum CGPA equivalent to 50% of marks in common course (Part I)and secure a minimum CGPA equivalent to 45% of marks in Part III/Core group (core + open + complementary courses).

3. Students from faculties such as Language and Literature other than English, Social Sciences, Science, and Oriental Studies must have successfully completed the common course (Part I), out of a minimum of 300 marks or 19 credits.

Programme Structure

Semester I

• Up Until Chaucer: Early Literatures in English
• Literatures of the English Renaissance
• Literatures of the English Revolution/Enlightenment
• 19th Century English Literatures
• Literary Criticism

Semester II

• Modernity and Modernisms
• Postmodernism and Beyond
• American Literatures
• English Language History and Contemporary Linguistics
• Thinking Theory

Semester III

• Reading India
• Post Colonial Fiction
• Body, Text and Performance
• Literature and Gender
• Ethics in/as Literature

Semester IV

• Cultural Studies
• Post Colonial Poetry
•<Elective>
•<Elective>
•<Elective>
• Project Viva and General Course Viva
• Presentation in a Seminar
  (Presented in any one of the semesters)

Fee Structure

Semester	Fee per semester (₹)
I	18,000/-
II	18,000/-
III	18,000/-
IV	18,000/-

Registration fee* : ₹1000 -(Other than SC/ST), ₹500/-(For SC/ST Students of Kerala)
Examination Fee : ₹ 200/- per course.($5 for Foreign students)

20 % concession on fee per semester for SC/ST Candidates of Kerala.
For Foreign students registration fee* will be $15 and semester fee will be $325

*Registration Fee is non refundable

Eligibility criteria for reservation categories

The eligibility for admissions and reservation of seats to the Programmes shall be in accordance with the norms/ rules made by the Government/ University from time to time.

Presently, the applicable relaxation is as follows:

Kerala Scheduled Caste/Scheduled Tribe Category:

The minimum requirement for admission to UG/PG programmes is a pass in the plus two/eligible degree or equivalent for the Kerala Scheduled caste Scheduled tribe category.

Kerala SEBC Category:

A relaxation of 3% marks in the eligible degree or equivalent from the prescribed minimum is allowed.

Kerala OEC Category:

A relaxation of 5% marks in the eligible degree or equivalent from the prescribed minimum is allowed.

Persons with Disability category:

The minimum requirement for admission to UG/PG programmes is a pass in the plus two/eligible degree.

• The eligibility of the candidates who have acquired a plus two from other states/qualifying degree from other Universities (for students outside India as well) shall be verified by the University and the admission shall be regularized thereafter.

• There shall be no age limit for applying to the programmes offered by the Centre for Distance and Online Education.

Application Process

1. Visit cdoe.mgu.ac.in
2. Register with email and phone number.
3. Login with the credentials received via email
4. Fill the application form - Personal, Academic details etc. & upload supporting documents
5. Upload Scanned Photograph
6. Application fee payment.
7. Preview & Submit your application.

(On verification of the application, if candidate found eligible he/she will be provisionally admitted to the programme.)

8. Login to the portal to pay the first semester fee.

 (Application is succesfully submitted and the candidate is admitted.)

Documents to be Uploaded

* SSLC /10th level Certificate (Mark List)
* HSE / 12th level Certificate (Mark List)
* Qualifying Degree Certificate
* Qualifying Degree Consolidated Mark List
* Passport Size Photograph (to be printed on Degree Certificate)
 *Caste Certificate issued by competent authority
   (for students claiming fee concession or eligibility marks concession - SC/ST/SEBC/OEC)
* Certificate issued by Govt. Medical Board (for Physically Challenged) Identification Document
   (Aadhaar for Indian Nationals and Passport for Foreign Students)
*SEBC students shall upload their non-creamy layer certificate.

Fee Refund Policy

If any candidate decides to withdraw from the programme in which the candidate took admission, then the university shall follow the UGC and University norms for Fee refund.

General Regulations

- This Prospectus has been issued in concurrence with the Admission Process for online Programme by Centre for Distance and Online Education, Mahatma Gandhi University, 2025 sessions and shall not be valid for any past or future programmes offered by the University.
- Conditions in this prospectus are subject to amendments as may be deemed necessary by the University.
- Candidates are required to go through the current prospectus carefully and acquaint themselves with all the relevant information relating to the admission process.
- Candidates are requested to visit the official website of the University www.mgu.ac.in and cdoe.mgu.ac.in for all relevant information.
- Any communication from the part of mguonline will be made via the candidate's registered email id.
- The candidate shall submit the application only after proper scrutiny of all information furnished. If the application received from the student is not complete in any respect, the student may be given provisional admission at the discretion of the University. Such students will have to submit the required eligibility documents at the earliest, upon the receipt of which their admission may be confirmed, subject to eligibility fulfilment.
- In case of any mistakes / omissions, you may request a correction in your application with relevant supporting documents via the email id mguonline@mgu.ac.in at any time.

- If required, the University may conduct online meetings with the candidate at any point of time during the course of study for the verification of the eligibility documents. Non-compliance of the same may result in cancellation of admission. Any discrepancies in the certificates furnished or claims made in the application shall lead to rejection of candidature and may subsequently lead to blacklisting of the candidate / initiate criminal proceedings.
- Hard copies of the application form and enclosures need not to be sent to the University
- Payment of fee during the admission process and in subsequent semesters shall be undertaken by the candidates within the timelines announced by the University and failure to complete the same may invalidate the admission / registration at any point. Fee payment via offline modes shall not be entertained.
- The University reserves the right to amend the syllabus, programme structure, rules and regulations whenever considered necessary and appropriate for the smooth conduct of the programme without any prior notice.
- All sort of official communication from the University shall be through LMS after getting admission to the programme.
- If the application is complete in all respects and mguonline is satisfied with the applicant's eligibility and suitability for admission into the respective online programme, the student will be granted admission to that programme.

Validity of the Admission / Registration

- Similar to the offline programmes, the online Post Graduate programmes shall have a 2 year / 4 semester duration. If a student does not complete all programme requirements within the specified duration, the student is expected to complete the programme within 4 years from the date of admission. Additional examination fee shall be applicable for every additional attempts.

- The online B.Com (Hons) programme shall have a 4 year / 8 semester duration. If a student does not complete all programme requirements within the specified duration, the student is expected to complete the programme within 7 years from the date of admission. Additional examination fee shall be applicable for every additional attempts.

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Mahatma Gandhi University, Kerala
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